BULLETIN BOARD AND DISPLAYS POLICY

Purpose:
To ensure the library has an area suitable for public announcements and the announcements meet the following criteria, the Board of Trustees will allow materials to be posted that are of general interest to the community.

Posters, notices, and materials for distribution must be submitted to the Director of the Library for approval. Failure to do so will result in removal and disposal of the materials.

Criteria:
Approved items will be posted. Items will remain posted at the discretion of the library and subject to the limits of space.

Items not approved will be kept for 5 days to allow for pick up.

Posters and notices of a commercial venture may be posted, but the venture must have local community appeal.

Announcements of courses given by educational institutions or sponsored by a recognized community group (Chamber of Commerce, Business and Professional Women, etc.) may be accepted, but not those publicizing instruction or courses by private firms.

Announcements concerning group religious activities may be accepted.

No posters of a political nature will be displayed. This includes student groups. Exceptions to this rule, at the discretion of the Director and Board, would be political materials of a non-partisan nature that educate the public on bond issues, tax levies, etc.

It is strictly prohibited to distribute or display advertising literature in the library area or on the bulletin board, to circulate or post petitions, or to solicit funds for any purpose, other than those from which the library will directly benefit.

The library assumes no responsibility for the preservation, protection, or possible damage or theft of any item displayed or exhibited. All items placed in the library are done so at the owner's risk.

Posting of notices and distribution of materials does not imply endorsement by the library.

The library assumes the right to refuse any announcement it considers too commercial, in bad taste, or of doubtful value.

Reviewed & Approved by the Board of Trustees
June 12, 2012